



Ciel Bretagne

Created in 1987 par by the Brest Chamber of Commerce
(today CCIMBO)

Ciel Bretagne
École de français langue étrangère

En centre de formation

CCI MÉTROPOLITAINE
BRETAGNE OUEST



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THE SCHOOL

Ciel Bretagne is located in the western part of Brittany, in the Department of Finistère



The school (1) is located in Le Relecq-Kerhuon, at 8 kms from Brest.
Brest city is served by an international airport (2) and a TGV train station (3)



HISTORY, REFERENCES

The school was created in 1987 by the Brest Chamber of Commerce and Industry (today CCIMBO), and is specialized in teaching French as a foreign language. Every year, the Ciel welcomes between 700 and 1000 students and teachers of French from all over the world.

Since 2007, Ciel Bretagne has been awarded the quality label « Qualité Français Langue Etrangère » which guarantees the quality of the language courses and the school facilities. This label for excellence is awarded jointly by the Ministry of Education and Research, the Department of Culture and Communication and the Foreign Office.

Member of Campus France
As a member of “Campus France”, Ciel Bretagne has, for many years, worked closely with the cultural departments of the French Embassies abroad and with many universities and schools all over the world.

BUILDING AND EQUIPMENT

BUILDINGS COMPLETELY REFURBISHED AND BROUGHT INTO COMPLIANCE WITH NEW REGULATORY AND ENVIRONMENTAL STANDARDS IN 2019.

WOODED PARK OF 2.5 HECTARES

150 FREE PARKING PLACES

MAXIMUM RECEPTION CAPACITY: 250 STUDENTS

➤ **24 classrooms (8 to 18-seat)**

All equipped with flat screen TV or projector

➤ **4 computer rooms (8 to 15-seat)**

➤ **a 80-seat conference room**

➤ **free Wi-Fi within all parts of the school**

➤ **a resource center with laptops open all day**

➤ **a common recreation room with:**

- *1 hot drink dispenser,*
- *1 snacks & cold drinks dispenser,*
- *1 hot/cold water fountain,*
- *1 micro-wave,*
- *magazines & newspapers,*
- *tables & chairs.*

➤ **a 120-seat self-service restaurant**

➤ **wheelchair access**

STAFF MEMBERS-CONTACTS



Magali KERVINIO

Director

EMBA Business School & French language School Ciel Bretagne



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Head of French Department

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Anne FOURNIER-PERROT

Head of French Studies

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Alexandra FAOU

Full Teacher - Coordinator



Katell SIMON

Reception & Switchboard

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Marie LE SEAC'H

Head of Communication & Promotion

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COME TO CIEL BRETAGNE

BY PLANE

Regular flights to Brest
Bretagne International
Airport from many towns in
France and abroad:

- Paris, Lyon, Marseille,
Montpellier, Toulon, Toulouse...
- Spain, Great Britain,
Portugal,

[https://www.brest.aeroport
.bzh/destinations-en-vols-
directs](https://www.brest.aeroport.bzh/destinations-en-vols-directs)

A shuttle service is available
between the Airport and
Brest downtown.

[https://www.brest.aeroport.bzh/tr
ansports- en-commun](https://www.brest.aeroport.bzh/transports-en-commun)



BY CAR

Paris to Brest is about a 5-hour
journey by car. To help you
prepare your itinerary:

<https://www.google.com/maps/>

Good to know: Free return transfer to/from Brest airport or Brest train station
included for an accommodation in host family!

The host families pick up their students at the Airport/the train station upon arrival
and take them back upon return.

BY BOAT

There are regular crossings to Brittany (Port de Roscoff), from England, Ireland and Spain with the company Brittany Ferries:
<http://www.brittanyferries.fr/>

BY TRAIN

More than 10 TGV every day from Paris-Montparnasse Train station to Brest:
<https://www.sncf.com/fr>

TAXI FARE IN BREST (average)

Brest train station to University Residence of Kergoat: 9€
Brest International airport to University Residence of Kergoat: 24€

GETTING AROUND BREST & BRITTANY

Many train, coach and bus links exist between towns, allowing you to travel around Brittany as you please:

<https://www.mobibreizh.bzh/fr/>

Bibus public transportation company <https://www.bibus.fr/> offers numerous bus and tram lines to enable you to get around Brest and the surrounding towns. The service "Vélocibus" allows you to rent bikes and electric bikes (3 months minimum). The school is connected to the public transports by the bus line n° 18 Bus stop "Le Passage" and n° 17, bus stop "Cormorans".



PEDAGOGY

Our Teachers team



What makes our teaching team unique and unforgettable?

Most of our Teachers know each other having worked together at Ciel Bretagne for many years and, as friends, they work naturally as a team; exchanging course materials, teaching tips and experiences which enables them to constantly renew and improve their teaching methods.

Recruitment criteria to Teach French in our school:

- be a native French speaker,
- hold a FLE Master degree,
- other diplomas deeply recommended (History, Literature, Arts, Linguistics, Sciences, Economy...)
- have significant experience in Teaching adults (level A1.1 to B2) in international groups,
- master the constituent parts of the different qualifications (DELFI, DALF, TCF etc.) be familiar with all the class materials available for teaching French as a Foreign Language (course books, internet resources, exam preparation materials, grammar, vocabulary, ...)
- be fluent in one Foreign language,
- be able to tailor a course to fit student's needs and create formative evaluation test.

Course curricula

General French

Based on the Common European Framework of Reference for Languages (CECRL), the program for our intensive courses is defined for each level and sub-level:

- communication skills (speaking, listening, reading and writing)
- linguistic skills (grammar, syntax, vocabulary, phonetics, spelling),
- French culture and civilization.

Duration for each level and sub-level in the intensive course (20h/week)

Depending on the progress, the duration presented here can be shortened or lengthened:

A1: A1.1 (80h) + A1.2 (80h) = 160h

A2: A2.1 (60h) + A2.2 (60h) + A2.3 (60h) = 180h

B1: B1.1 (80h) + B1.2 (80h) + B1.3 (80h) = 240h

B2: B2.1 (100h) + B2.2 (100h) + B2.3 (100h) = 300h

C1: 120h

C2: 120h

Professional & Specialized French

Exam preparation

A personalized program based on level test, objectives and the number of hours of class that have been chosen.

Course material

The school updates the teaching resources several times a year which means that Teachers can choose the most suitable materials for their course such as:

- textbooks for French as a Foreign Language,
- reference books for grammar, vocabulary, spelling, written & oral communication, literature etc.
- authentic material from a variety of sources e.g. newspapers, documentaries, news reports, interviews...
- communication activities, language games,
- songs, movies,
- exercises for the preparation of DILF and DELF developed by the pedagogical team since 2007 on the website of Ciel Bretagne:
<https://www.ciel.fr/fr/exercices-en-ligne/>

Methodology

At Ciel Bretagne, the students will take advantage of efficient learning methods using a communicative and task-based approach developed from many years of research:

- study grammatical structures,
- punctuation,
- spelling,
- vocabulary in context,
- add personal examples,
- put the language into practice using written and oral activities both individually and as a group.

These methods along with regular exercises will lead students to analyze the language and so develop their autonomy in the learning of the language.

Class activities

The **diversity of the activities** during class permits to look at all aspects of the French language, including registers and cultural aspects necessary for good communication:

- role plays and discussions,
- preparation and presentation of a subject listening and practice of the sounds of French,
- grammar exercises and activities to practice the grammar in context,
- written expression guided, semi-guided and free,
- language games to help students memorize the vocabulary,
- use the grammar and improve their pronunciation.

Activities may be done as individual assignments, pair work and groupwork.

Monitoring

Throughout their stay, our students benefit from a personalized accompaniment to enable them to progress at their own pace and based on their needs and objectives.

To achieve this, we commit ourselves to:

- personalize their learning pathway,
- meet them when they wish (by appointment) for advice or to review progression use regular communication in real-life situations (task-based approach)
- offer optimal learning conditions (12 students maximum per class, use of varied teaching materials etc.)
- create a warm friendly atmosphere, provide regular progress tests.

Tutoring in the afternoon upon request with our Teacher-Coordinator, Alexandra FAOU.

Progression - Assessments

Daily homework to facilitate the memorization of vocabulary and review the grammatical structures studied in class. This helps to maintain regular and sustained progress.

Weekly test every Friday on the work covered during the week (length and type of test adapted to the level).

Certification

Possibility to take the **CLOE certification** at the school.

CLOE (Oral and Written Linguistic Skills) Certification of CCI France is aimed at anyone working or wishing to work using the target language in a social and / or professional context in all sectors of activity.

Written part: based on more than 700 questions calibrated according to the CEFR grid (A1 to C2) with a breakdown by sub-level (A1-, A1, A1 + etc).

The test is adaptive: the questions are proposed to the candidate according to an algorithm and according to their answers.

Oral part: the jury relies on a questioning tool (standard questions, texts and scenarios) and identifies the ability to communicate orally.

Validity period for certification: 2 years from the date that the test is taken.

Attendance Course certificate & Grades

Course certificate (given directly to the students by the Teachers on the last day of their course (providing attendance reaches 80% minimum)).

Weekly attendance records for long term courses.

Transcript by simple request to the Head of studies (systematic for long term courses and grant holders).

Report card on request to the Head of studies (systematic for long term courses and grant holders).

ECTS Credits

Thanks to the attachment of the Department of French as a Foreign Language of Ciel Bretagne to the EMBA Business School, institution of Higher Education of the Chamber of Commerce and Industry of Quimper, some of our courses will allow you to obtain credits ECTS from January 2020.

Courses & Programs granting ECTS credits

Summer Monthly course – 4-week intensive course: 4 ECTS

Summer Monthly course « Plus » – 4-week intensive course + Oral communication workshop: 5 ECTS

Quarterly course – 13-week intensive course: 13 ECTS

Semester course – 24-week intensive course: 20 ECTS

« French & Science » Special program in collaboration with Campus France

3 weeks – 29 June to 17 July 2020: 6 ECTS

« Prép'Art International » Special program in collaboration with EESAB-Brest

1 semester – 30 November 2020 to 14 May 2021: 30 ECTS

ECTS credits are subject to attendance (mandatory) and assessments results.

For any course/program leading to the awarding of ECTS credits, the course certificates will be sent by email to the students once the attendance and the assessments results checked by the Head of studies in connection with the Teachers.

Some language courses for established groups (Junior & Adult groups) can also lead to obtaining ECTS credits, contact us for more information.

COURSES FOR "INDIVIDUALS"

GENERAL FRENCH

Intensive Course

Public

Open to students aged 16 or over

Organization

International group

20h / week

Monday to Friday morning

12 students max. per class

Levels: A1.1* to C2

Dates

Course start every Monday except for beginner level and public holidays*

Duration

1 week minimum, no maximum

Objectives

- develop the communication skills (listening, speaking, writing, reading),
- enrich the vocabulary,
- improve the pronunciation,
- master the language structure,
- widen the knowledge of French life and culture.

Cf. price list

Oral communication workshop: *complementing the intensive course*

Public

Open to students aged 16 or over

Organization

International group

3h / week

Tuesdays & Thursday afternoon

12 students max. per class

Levels: A1.1* to C2

Dates

In July & August

Course start every Tuesday except for beginner level*

Duration

1 - 8 weeks

Objectives

- improve the command of the sounds (pronunciation, intonation, rhythm, connections etc.),
- put the knowledge of grammar and vocabulary into practice,
- increase listening skills,
- train to respond spontaneously,
- enable to discuss aspects of the French way of life with the other participants, develop ability to speak about current affairs in French,
- perfect the fluidity of speaking.

GENERAL FRENCH

One-to-One: *complementing the intensive course*

One-to-One: *as a main course*

Public

Open to students aged 16 or over

Organization

3h, 6h or 10h /week

Course in the afternoon:

3h: 2 classes of 1h30

6h: 3 classes of 2h

10h: 5 classes of 2h

Levels: A1.1* to C2

Dates

Course start every Monday except for beginner level and public holidays*

Duration

1 week minimum, no maximum

Program

The program is made-to-measure, taking into consideration the level, the number of hours chosen and the information the student has given in the need's analysis questionnaire.

Example of course content:

- grammar, writing, daily life,
- pronunciation, conversation,
- preparation for entry to a French school in France or abroad etc.

Public

Open to students aged 16 or over Open to children aged 6 or over**

*****In that case, the children have to come with the parents, no accommodation is possible in a host family.***

Organization

3h to 30h / week

Course in the morning or afternoon Schedule depending on number of class hours

Levels: A1.1* to C2

Dates

Course start every Monday except on public holidays*

Duration

1 week minimum, no maximum

Program

The program is made-to-measure, taking into consideration the level, number of hours chosen and the student's special needs (see our questionnaire).

Example of course content:

- grammar,
- writing,
- daily life,
- pronunciation, conversation
- preparation for entry to a French school in France or abroad etc.



All organized in One-to-One

Complementing the intensive course

3, 6 or 10h / week, class in the afternoon

As a main course

3h to 30h / week, class in the morning or afternoon

Starting dates

every Monday except on bank holidays (*cf. prices & dates*)

Duration

1 week minimum, no maximum

Scientific French

Public

Science or technology students, researchers, engineers or anyone working in a scientific field.

Levels A2 to C2

Objectives

acquire vocabulary related to one's specialty

practice the listening and reading of instructions, courses, conferences, specialized articles etc.

develop ability to understand and express scientific reasoning

make a scientific presentation

become familiar with the language of research methodology

French for Business

Public

Students of business or management, managers or heads of companies.

Levels B1 to C2

Objectives

increase the vocabulary related to one's field of study or work,

study the French socio-economic environment in greater depth (typologies and the working of the company, the job market, internal and external communication of the company etc.)

improve drafting skills for academic or professional writing,

develop reading strategies to improve level of reading,

acquire fluency in speaking and holding meetings.

International relations

Public

Students in international relations or political science, diplomats, parliamentarians

Levels A2 to C2

Objectives

acquire the specific vocabulary necessary in the field of political and international relations

update knowledge of the major institutions

learn to write reports, draft notes or minutes

train to speak in public in formal situations etc.

Medical & Paramedical French

Public

students or people working in the medical or paramedical field

Levels

B1 to C2

Objectives

Learn:

the specific vocabulary for general medicine or for one's specialty

to communicate with a patient, their family or a medical team

to prescribe a treatment, write up observations or results

to discuss a clinical case

to gather and interpret examination results etc.

French for Tourist Industry

Public

students or professionals in the field of tourism

Levels

A2 to C2

Objectives

acquire the specific vocabulary for one's professional field

discover the specificities and demands of a French clientele

find out about the professionals and operators of tourism in France,

update knowledge of French tourist destinations

learn to present and sell a tourism product

French for Hotel & Restaurant Industry

Public

students and employees from the field of the catering and hotel industry

Levels

A2 to C2

Objectives

acquire the vocabulary specific to one's professional sector

discover the specificities and demands of a French clientele

update knowledge of the French hotel industry

learn to present and sell services and products

learn to welcome, inform and advise French speaking clients etc.



All organized in One-to-One

Complementing the intensive course

3, 6 or 10h / week, class in the afternoon

As a main course

3h to 30h / week, class in the morning or afternoon

Starting dates

every Monday except on bank holidays* (*cf. prices & dates*)

Duration

1 week minimum, no maximum

Evaluation: Mock exam

Registration

Made by the school provided registration deadlines are respected and required documents & informations sent.



Preparation to DELF A1, A2, B1 or B2

Public

anyone who needs official
validation of French
level for studies or work

Levels

A1 to B2

Objectives

develop listening and reading
strategies,

upgrade language level to
correspond to the exam one is
preparing,

reinforce knowledge of French
life in general,

prepare for the different tasks
required in the exam.

Preparation to DALF C1 or C2

Public

Students wishing to continue
studying in further education in
France or professionals who
require proof of their French
level

Levels

B2 to C2

Objectives

develop listening and reading
strategies,

improve one's language level to
that required by the exam one
is preparing,

reinforce knowledge of French
civilization,

train in notetaking,

master presentation
techniques,

learn the techniques of
synthesis of documents and
essay,

prepare for the different tasks
in the exam.

Preparation to A-Level, Leaving Cert...

Public

high school students who need
to sit a French exam at the end
of their secondary education

Levels

A2 to B2

Objectives

develop listening and reading
strategies,

upgrade language level to
correspond to the exam one is
preparing,

reinforce knowledge of French
life in general,

prepare for the different tasks
required in the exam.

FRENCH as FOREIGN LANGUAGE TEACHER TRAINING

SUMMER INTENSIVE TRAINING SESSION

Public

Teachers of French as a Foreign Language,
novices or established

Organization

25h/week

1 module of 20h in the morning

1 module of 5h in the afternoon

15 participants max. per module

Dates: In July (*cf. prices & dates*)

Duration: 1-3 weeks

Access: Level B2 minimum

Objectives

- Analyze and enrich one's classroom techniques
- Discover new pedagogical materials
- Diversify one's teaching methods
- Update one's knowledge about innovative
- Approaches to teaching and new pedagogical tools
- Develop activities and exercises which can be used with one's students



Main topics

Methodology, Didactics

Language development

Civilization

**Detailed program in the dedicated
brochure**

Cultural activities

**Half day on Wednesday afternoon &
Full day on Saturday**

Examples of excursions

exceptional natural sites, lighthouses,
islands, boat trip, historic towns, Brittany
music festivals, museums, castles...

**** cf. Summer excursions program**

Official documents

Detailed certificate indicating the name of
the training module(s) attended, the dates
of the training, the number of training hours
(given upon 80% minimum of attendance)

**Europass Mobility
(if Erasmus+ Grant)**

FUNDING

Eligible to Erasmus+ grant

OID : E10047279

“PREP’ART INTERNATIONAL” PROGRAM



French+Preparation for Art&Design Studies in collaboration with EESAB-Brest

Public

Student wishing to prepare for higher studies in Art & Design Schools in France

Duration: 1 semester

Period: October to March

30 ECTS CREDITS (subject to attendance and assessments results)

Organization

- >500h General French course (module 1)
- >30h Specialized French course (module 2)
- >64h Theoretical and practical preparation course for the competitive entrance examination into Art & Design Schools (module 3)

- >Module 1 – Course held at Ciel Bretagne
- >Modules 2 & 3 - Courses held at EESAB-Brest

Access to the library, the computer rooms, the loan shop (tools and multimedia) of the EESAB Brest and exhibitions and conferences organized by the school.

Detailed program on our website: <https://www.ciel.fr/performance/french-course-with-preparation-for-art-and-design-studies/>

Level A2 required

7 students min. /15 max.

See our price list

SCHOOL & ADULT GROUPS

SCHOOL GROUPS - 14 to 16-year-old

French course in closed group
+ Cultural activities/sports

<p>Organization Course in pre-determined group + cultural activities / sports</p> <p>Period All year round except during Christmas shutdown*</p> <p>Duration 1 week minimum</p> <p>Levels A1.1 to C2</p> <p>Class hours 15, 20 or 25 hours per week</p> <p>Class size 12-15 students maximum per class</p> <p>Schedule Course in the morning Monday to Friday</p> <p>Activities & excursions in the afternoon during the week or on Saturday</p>	<p>Objectives (to be chosen) General French Preparation to exam (DELF, DFP, A-Level, IB...)</p> <p>Progression-Assessment-Monitoring Daily homework Assessment test or mock exam if duration over 1 week</p> <p>Final report sent to the group leader attendance of the participants, teacher's comments for each participant, course contents and references of teaching materials used in class, weekly tests or participation grades.</p>	<p>Extra course activities (in option) Breton culture workshop Breton pancakes workshop</p> <p><i>Sports</i> sand yachting, sailing, kayak, stand-up paddle, archery...</p> <p>Half-day or full day excursions exceptional natural sites, lighthouses, islands, historic towns, museums, castles...</p> <p>Meetings with high school students (depending on the period)</p> <p>-----</p> <p>Accommodation in host family return transfer by the host family, one student per family, half-board during the week, full board during the weekend, lunches at the school restaurant during the week.</p>
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Accommodation in host family

return transfer by the host family, one student per family, half-board during the week, full board during the weekend, lunches at the school restaurant during the week.

SCHOOL GROUPS - 16-year-old and over

French course in international group + Cultural activities/sports

<p>Organization Intensive course in international group + Cultural activities / sports</p> <p>Period All year round except during Christmas shutdown*</p> <p>Dates Courses start every Monday except for beginner level and on bank holidays*</p> <p>Duration 1 week minimum</p> <p>Levels A1.1* to C2</p> <p>Number of class hours 20 hours/week</p> <p>Class size 12 max. per class</p> <p>Schedule Course in the morning Monday to Friday Activities & excursions in the afternoon during the week or on Saturday</p>	<p>Objectives of the intensive course develop the communication skills (listening, reading, speaking, writing), enrich the vocabulary, improve the pronunciation, master the language structure, widen the knowledge of French life and culture.</p> <p>Progression-Assessment-Monitoring Daily homework Weekly test every Friday on the work covered during the week (length and type of test adapted to the level) Possibility to change level according to progression</p> <p>Final report sent to the group leader attendance of the participants, teacher's comments for each participant, course contents and references of teaching materials used in class, weekly tests grades.</p>	<p>Extra course activities (in option) Breton culture workshop Breton pancakes workshop</p> <p><i>Sports</i> sand yachting, sailing, kayak, stand-up paddle, archery...</p> <p>Half-day or full day excursions exceptional natural sites, lighthouses, islands, historic towns, museums, castles...</p> <p>Meetings with high school students (depending on the period)</p> <p>-----</p> <p>Accommodation in host family return transfer by the host family, one student per family, half-board during the week, full board during the weekend, lunches at the school restaurant during the week.</p>
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Accommodation in host family

return transfer by the host family, one student per family, half-board during the week, full board during the weekend, lunches at the school restaurant during the week.

SCHOOL GROUPS - 16-year-old and over

French course in international group
+ Exam preparation / Specialized French
+ Cultural activities/sports

<p>Organization Intensive course in international group + Cultural activities / sports</p> <p>Period All year round except during Christmas shutdown*</p> <p>Dates Courses start every Monday except for beginner level and on bank holidays*</p> <p>Duration 1 week minimum</p> <p>Levels A1.1* to C2</p> <p>Number of class hours 20 hours/week</p> <p>Class size 12 max. per class</p> <p>Schedule Course in the morning Monday to Friday Activities & excursions in the afternoon during the week or on Saturday</p>	<p>Objectives of the intensive course develop the communication skills (listening, reading, speaking, writing), enrich the vocabulary, improve the pronunciation, master the language structure, widen the knowledge of French life and culture.</p> <p>Progression-Assessment-Monitoring Daily homework Weekly test every Friday on the work covered during the week (length and type of test adapted to the level) Possibility to change level according to progression</p> <p>Final report sent to the group leader attendance of the participants, teacher's comments for each participant, course contents and references of teaching materials used in class, weekly tests grades.</p>	<p>Afternoon course in pre-determined group (to be chosen): Exam preparation (DELFL, DALF, DFP, IB...) Specialized French (Business, tourism, hotel trade, sciences, ...)</p> <p>Extra course activities (in option) Breton culture workshop Breton pancakes workshop</p> <p><i>Sports</i> sand yachting, sailing, kayak, stand-up paddle, archery...</p> <p>Half-day or full day excursions exceptional natural sites, lighthouses, islands, historic towns, museums, castles...</p> <p>Meetings with high school students (depending on the period)</p>
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Accommodation in host family

return transfer by the host family, one student per family, half-board during the week,
full board during the weekend, lunches at the school restaurant during the week.

ADULT GROUPS - *Students*

Pre-determined group having the same objectives, the same field of studies

Upgrade French level - Focus on specific field of studies Prepare to Higher Education in France

<p>Organization General French in international group + Preparation to Higher Education in closed group</p> <p>Period All year round except during Christmas shutdown*</p> <p>Dates Courses start every Monday except on bank holidays*</p> <p>Duration 2 weeks minimum</p> <p>Levels B1 to C2</p> <p>Number of class hours 25-30 hours/week</p> <p>Class size 12 max. per class</p>	<p>Objectives of the intensive course develop the communication skills (listening, reading, speaking, writing), enrich the vocabulary, improve the pronunciation, master the language structure, widen the knowledge of French life and culture.</p> <p>Objectives of the afternoon course Upgrade specialized French vocabulary Train in notetaking Master oral presentation Learn the techniques of synthesis of documents and essay</p> <p>Field of studies to focus on (to be chosen) Sciences, International relations, Economy & Management, Literature, Hotel trade & Catering, Tourist Industry</p>	<p>Progression-Assessment-Monitoring Daily homework Weekly test every Friday on the work covered during the week (length and type of test adapted to the level) Possibility to change level according to progression</p> <p>Final report sent to the group leader attendance of the participants, teacher's comments for each participant, course contents and references of teaching materials used in class, weekly tests grades.</p>
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ADULT GROUPS - *Professionals*

French course in closed group
+ Visits to French local companies

Improve communication skills

Develop the specific vocabulary to one's Professional activity

Visit of French firms

Organization Course in pre-determined group having the same objectives, the same field of work	Schedule (flexible) Course in the morning, Monday to Friday	
Period All year round except during Christmas shutdown*	Objectives of the course (measure-made program) develop the communication skills (listening, reading, speaking, writing), enrich the general and specialized vocabulary, improve the pronunciation	Extra-course activities Visit of French firms Meeting with the Chamber of Commerce Directors Half-day or full day excursions
Dates Courses start every Monday except on bank holidays*	Field of work to focus on (to be chosen) Sciences, International relations, Management, Hotel trade & Catering, Tourist Industry...	Option "Lunch with the Teacher"
Duration 1 week minimum		
Levels A2 to C2		
Number of class hours 20-30 hours/week		
Class size 2-6 participants per class		

ACCOMMODATION

Selected Host families



Advantages

- Full immersion in French language and culture
- Optimized progression in a warm and friendly atmosphere

Period: All year round except on Christmas shutdown*

Host family's profile: Couples, single people, families with or without children, retirees, working families...

Localization: 30 minutes maximum from the school by public transportations; located in Le Relecq-Kerhuon, Brest, Guipavas & Plougastel- Daoulas.

Arrival / Departure

- Return transfert included (Brest airport or train station)
- Arrival on Sunday afternoon / Departure on Saturday morning Possibility to add extra night (additional charge)

Accommodation conditions

- Single room with a bed, a wardrobe and a desk Direct access to the bedroom
- Private bathroom or shared with the family
- Bed linen and towels provided and changed regularly Cleaning of the room not done by the host family Washing clothes to be organized with the host family Iron provided upon simple request
- 1 key of the house given upon the first day
- "Kiss and fly" at the school on the first morning class

Meals

- Half-board during weekdays (breakfast + dinner) / Full board during the weekends (breakfast + lunch + dinner) Pic-nic prepared by the host family for excursion days

Criteria for family placement

- Only one student of same mother tongue per family, **14-year-old minimum**
- Age, professional activity, hobbies Special diet, allergies...
-

THE RESIDENCES

University Residence



Booking made by the school
Available from March to August
25 to 30 rooms on each floor

12 km from the school (45 min. by bus)

9m2 single room
Private shower and toilet
1 small fridge Wi-Fi included

Shared facilities

6 cooking rings and a microwave oven at each floor
(neither cooking utensils nor dishes are provided)
washing machine, tumble drier, ironing board
study room
bicycle garage
telephone booths
TV rooms

University restaurant nearby, closed in summer

Reception 7/7

The reception is open 7 days a week. The student has to inform the residence for an arrival after 10pm on the first day. If this is the case, a night watchman will meet the student at the reception.

Access

From Brest train station:

Take the bus N° 5 and get off at the stop «Kergoat ».

From Brest airport:

Take the shuttle bus to the tram stop « Portes de Guipavas », take the tram (same ticket) and get off at the stop « Liberté » then take bus n°5 and get off at the stop «Kergoat ».

How to get to Ciel Bretagne

In July & August

A special bus leaves the residence each morning at 08.10 to go to CIEL Bretagne. The journey takes 25-30 minutes.

Low season (March – June):

Take the bus N°5 and get off at the stop «Liberté», take the tram to the stop« Strasbourg » then take bus N°17 from the stop "Strasbourg, route de Quimper" to the stop « Le Passage ».

Appart'City



Appart City Centre-Ville Strasbourg

16-18, rue du Vercors – 29200 BREST

Tél. : +33 (0)2 98 42 62 01

<https://www.appartcity.com/fr/destinations/bretagne/brest/brest-place-de-strasbourg.html>

Location

in the city centre, at the top of Rue Jean Jaurès and just 50 metres from the Place de Strasbourg tram stop

7.5 km from the school

Period

All year round

Apartments

Studio "double", 2 people, 19 m²

Studio Twin, 2 people, 19 m²

Grand studio double, 3 people, 26 m²

Apartment 2 rooms, 4 people, 35 m²

Apartment "familial" 3 rooms, 6 people, 50 m²

Services & Facilities

General (*paid service)

Accessibilities apartments

Animals, breakfast

Drinks dispenser

Early Check-in / Late Check-out

Family label, Housekeeping

Laundry, Parking

Reception desk, Toilets

Underground parking area

Vending machine

Living room

Free Wi-Fi, Wired internet connection, LCD screen, Satellite TV,

Office space, Storage cupboards

Kitchen

Coffee maker or kettle, Cooking utensils, Glass ceramic hobs,

Dining table, Tableware, Dishwasher, Microwave, Refrigerator,

Extractor hood

Bathroom

Hairdryer, Shower or bath

Prices

From 58 euros/night

Booking

Made by the school or directly by the student

HOTELS

L'Amirauté

41. Rue Branda – 29200 BREST Tél. : +33 (0)2 98 80 84 00

<https://www.oceaniahotels.com/fr/hotel/lamiraute-brest>

Brest Downtown, 9.7 km from the school

Rooms

Room « confort » 22 m², 1-2 adults (from 68€/night per person)
Room « superior » 23.5 m², 1-2 adults (from 86€/night per person)
Family room 44m², 2 adults + 2 children

Services & Facilities

Reception 24/24 – Restaurant – Bar – Laundry
Free Wi-Fi - Lift – Parking – Air conditioning
Breakfast included

Booking

Made directly by the student (except for group leaders)



Le Continental

Square de la Tour d'Auvergne - 29200 BREST

Tel 02 98 80 50 40

<https://www.oceaniahotels.com/fr/hotel/hotel-le-continental-brest>

Art Deco style hotel, downtown Brest
9,5 km from the school

Services & Facilities

Reception 24/24
Free Wi-Fi
Parking – Restaurant- Bar.
Laundry

Booking

Made directly by the student (except for group leaders)



Hôtel de la Paix

32 rue Algésiras – 29200 BREST

Tel : 02 98 80 12 97

<https://www.hoteldelapaix-brest.com>

Brest Downtown - 9,8 km from the school

Comfort Single Room 15 m²; 1 adult (from 80€)
Comfort Double Room 18 m²; 1-2 adults (from 84€)
Grand Comfort Double Room 24 m²; 1-2 adults (from 115€)

All rooms accessible by lift & equipped with:

a private bathroom, television by satellite free of charge, a safe and a desk.

Services & Facilities

Reception 24/24 – Free Wi-Fi – Lift – Air conditioning.
Restaurant – Bar – Laundry



Hotel Vauban

17 avenue Clemenceau – 28200 BREST

Tel : +33 (0)2 98 46 06 88

resa@espacevauban.com

<https://www.hotelvauban.fr>

Brest Downtown - 9,1 km from the school

Chambres classiques (from 73€ per night)

Chambres supérieures (from 91€ per night)

Chambres d'artistes (from 73€ per night)

Suites (from 145€ per night)

Reception 24/24 - Free Wi-Fi – Restaurant – Bar - Laundry

Breakfast: 9€ (in the dining room) / 10€ (in the bedroom)



Hotel Abalys

7 avenue Clemenceau – 29200 BREST

Tel : +33 (0)2 98 44 21 86

reservation@abalys.com

www.abalys.com

Brest downtown near the train station, 9 km from the school

All rooms equipped with free Wi-Fi Internet, TV with international channels, telephone, wake-up service, en-suite bathroom with hairdryer, bath or shower; desk

Standard room - Superior room (1-2 people)

Family room (up to 3 people) - Apartment (up to 6 people)

Booking

Made directly by the student (except for group leaders)



OTHER ACCOMMODATION TYPES

Youth hostel

5, rue Kerbriant – 29200 BREST

Tel : +33 (02) 98 41 90 41

www.aj-brest.org / brest.aj.cis@wanadoo.fr

5,5 km from the school

Close to Oceanopolis

Rooms with 4 beds (2X2 bunk beds), linens provided
contiguous sanitary facilities

Kitchen available in the evening

Large cozy living room, piano, billard, baby-foot, table-tennis and
fireplace.

Facilities

TV room, phone box, laundry, bicycle storage, parking

Accommodation (night, breakfast & linen included) 21,00 €

Lunches & diners possible 12 €

Picnic box 9,00 €



Camping St Jean

Plougastel-Daoulas

Lieu-dit Saint Jean – 29470 Plougastel-Daoulas

Tel: +33 (0)2 98 40 32 90

<https://www.campingsaintjean.com>

11km from the school, personal vehicle needed

Open from Mid-April to end of September

Facilities

Laundry room equipped with:

washing machine, tumble dryer, ironing board

iron and vacuum cleaner (upon request at reception)

Barbecue rental (€3/day) for pitches and accommodation rentals

Refrigerator rental for pitches (€5/day)

Electrical adaptors to buy or to borrow (for European plugs)

Internet access with a free Wi-Fi zone

Closed storage room for diving and sailing equipment

Post box to send mail but also to leave your rental keys in case of
early departure

Kayaks, electric bicycles and paddle boards at the disposal of
guests, free of charge

Booking

Made directly by the student



TO DO LIST BEFORE COMING TO FRANCE

Insurance cover necessary to study in France

All students should make sure they have medical insurance and liability insurance before they come to France.

Medical insurance

Students from the European Economic Area (EEA) or Switzerland can benefit from social security cover. They should obtain a European health insurance card. A repatriation insurance is also highly recommended.

Students from countries other than those mentioned above should take out private health and repatriation insurance cover. The necessary formalities for private health cover can be carried out in the country of origin or on arrival in France.

Liability Insurance

All students should have liability insurance which will cover them for all injury or damage to a third party while they are in France. This type of insurance is often included in health and repatriation insurance contracts.

Young people Under the age of 18

Students under the age of 18 must provide written permission to go out unaccompanied and authorisation for admission to hospital signed and sent by the parents before their stay.

Authorization for admission to hospital

In the case of a medical emergency, admission of under 18s to a French hospital requires the permission of the parents or legal representatives. The student should provide the host family with signed authorisation for admission to hospital and a copy of the parents' passports.

Permission to go out unaccompanied

A student under the age of 18 will be allowed out on the condition that they provide the host family with written permission from their parents or legal representatives.

Visas to come to France

Non-European nationals who intend coming to France to learn French must apply for a visa before leaving. There exist several types of visa depending on the length of the stay and the purpose of the visit.

– Short stay visa, « visa Schengen »: a stay of less than or equal to 90 days (3 months). The short stay visa permits residence in France and in any of the other countries covered by the Schengen agreement

– Long stay visa: a stay of more than 90 days. This visa is necessary if you intend to study French for more than 3 months.

We strongly advise to begin the application procedure at least two months before departure date and to contact the visa service of the French consulate in the country of residence.

Direct link to check if visa is required: <https://france-visas.gouv.fr/web/france-visas/ai-je-besoin-d-un-visa>

TERMS & CONDITIONS

These general terms are applicable to the services offered by Ciel Bretagne, French as a Foreign language department, managed by CCIMBO (designated Ciel Bretagne), namely French language courses with or without accommodation, subscribed directly to Ciel Bretagne by the provider (designated the agency).

The services are aimed at:

- Minors from the age of 16 upwards
- Adults.

By paying all or part of the course, the agency fully accepts the general terms and conditions and the internal regulations to which they refer. By enrolling a student at the Ciel Bretagne, the agency undertakes that the student will follow the courses and respect the regulations.

ARTICLE 1 - SUBJECT

The general terms and conditions define the obligations of each of the parties concerned, and the conditions in which Ciel Bretagne will carry out its responsibilities. In certain specific situations, the general terms and conditions may be supplemented by specific clauses. These are an indivisible whole. In the event of contradiction (conflict), the specific clauses will prevail.

ARTICLE 2 – ENROLMENT CONDITIONS

Students should be 16 years or over for enrolment in courses at Ciel Bretagne or accommodation in a host family.

Students should be 18 years or over for enrolment in university accommodation or in a hotel.

Students from outside the European Economic area are subject to specific conditions for admission (cf. article 4).

ARTICLE 3 – FINANCIAL CONDITIONS

Before taking a course at the CIEL Bretagne, payment of the following fees is required:

3.1 Registration fee. This fixed fee covers administrative costs. It applies to all courses followed at Ciel Bretagne for a predefined period.

3.2 Language stay expenses: This will vary depending on length of stay and services selected (accommodation, activities...)

3.3 Cancellation fees: cancellation of a reserved course, the Ciel Bretagne will apply a cancellation fee (cf. article 7)

3.4 Bank fees: All bank and interbank charges incurred by Ciel Bretagne will be paid by the student.

ARTICLE 4 – ENROLMENT FORMALITIES

4.1 Common formalities to all agencies:

The agency will send the enrolment form, with all the necessary information pertaining to the student (name, age, level test and any other useful information concerning dietary requirements or allergies).

Ciel Bretagne will send confirmation of enrolment and details of accommodation if Ciel Bretagne has been requested to organise it.

When the student enrolls, the agency will also ensure that the student completes a written French level test. This test must be taken unaided so as to give an accurate reflection of the student's level.

Ciel Bretagne reserves the right to refuse enrolments subject to availability of student course level.

The Ciel Bretagne reserves the right to transform a group course to a one-to-one course if there is no suitable group course for the student.

4.2 Formalities for foreigners not requiring a visa

For a language stay which does not require a visa, the Ciel Bretagne will enrol the student (cf. article 6.1)

4.3 Formalities for foreign students requiring a visa

. 3-month stay maximum except if specific agreement, the student should apply for a tourist visa to the French authorities in his country of origin

. A stay exceeding 3 months, a student visa is required which gives the right to a residency card and should be applied for in the country of origin.

4.4 Formalities applying to minors

Authorisation from the legal guardian and an insurance certificate from the legal guardian should be attached to the enrolment form for students under 18.

Article 5 - WITHDRAWAL PERIOD FOR ENROLMENT ONLINE

The agency has a withdrawal period of 14 days. This period starts on the date of acceptance of the General Terms and conditions. The latter will notify the Ciel Bretagne of his right of withdrawal in writing. The Ciel Bretagne agrees to reimburse the agency in full within 14 days of receiving the withdrawal decision. The reimbursement will be paid by bank transfer to the same paying agent.

In the case of cancellation of an enrolment the agency should complete and return the following form at info@ciel.fr « I hereby inform you of my withdrawal from the contract bearing the name below: order the/ received the Student name, Student address/ student signature (in case of paper copy). Date ».

Article 6- PAYMENT

The student will pay in full (course fees, language stay and other fees) before arrival.

- By Credit card or by cheque in euros, endorsable in France and made out to CCIMBO, Ciel Bretagne (important: name of student must be indicated on it)

Bank details:

IBAN : FR76 1380 7005 6109 3194 8805 465 BIC : CCBPFRPPNAN

Banque : BPGO - Banque Populaire Grand Ouest 8 rue Saint-Saëns – 29200 Brest

A copy of the transfer details should be sent by email.

ARTICLE 7 – CANCELLATION

Cancellation will result in cancellation fees being charged to the agency. These fees will vary depending on the type of services ordered and conditions. Changes to the length of the language stay made before or during the stay will be considered as partial cancellation and cancellation fees will be applied to the cancelled period.

All cancellation requests should be sent in writing by e mail or post (date as per postmark) to Ciel Bretagne at the following address: info@ciel.fr. Cancellation will be become effective on reception of the request.

In the case of cancellation, the Ciel Bretagne will systematically offer a postponement of the course as cited in article 8 below.

7.1 Cancellation by the agency

Concerning the following: the « course start date » implies the first day of the student's course on arrival at the Ciel Bretagne. This date will remain unchanged whatever the length of the student's stay at Ciel Bretagne.

If the agency cancels several types of services, cancellation fees will be accumulated.

Cancellation fees:

In the event of cancellation 10 days before the start of the course: 50€ (registration fee) will be charged.

In the event of cancellation during the 10 days preceding the start of the course: 345€ (50€ registration fee + the cost of 1 week of course at 295€ (catalogue price) will be charged.

In the event of cancellation due to a visa refusal: 50€ (reimbursement will be made on receipt of the visa refusal letter from the French authorities which should be received a minimum 5 days before the course start date.

Reimbursement will be made 2 months after cancellation notification.

7.2 Cancellation by Ciel Bretagne

In the event of course cancellation by Ciel Bretagne (too few students enrolled in the course), the Ciel Bretagne will reimburse the agency in full.

ARTICLE 8 – POSTPONEMENT OR CHANGES TO SERVICES

8.1 Postponement or changes to services by the Student

The agency will be given an automatic deferral of the service, valid pour a maximum period of one year from the enrolment date. A student who is absent is not entitled to a deferral of the services for which he is enrolled: course, accommodation, activities, transfer...

8.2 Postponement or changes to services by Ciel Bretagne

In the event of insufficient enrolments for a course, the Ciel Bretagne reserves the right to postpone or reduce the number of weekly course hours.

In the event of postponement of a course, the Ciel Bretagne will offer the student new course dates.

If the agency accepts, the initial price paid will correspond to the total price of the postponed course.

Ciel Bretagne will inform the agency that it may not be able to organise certain courses because of teacher availability and other constraints and the agency recognises this possibility.

If a course is not as initially planned, the Ciel Bretagne will inform the agency as soon as possible and will offer a replacement course. If the agency refuses the replacement option offered, the agency will be reimbursed for the sum initially paid. The Ciel Bretagne will do its best to replace the cancelled course. The CB does not offer French lessons (or any other services) on public holidays as defined in article 3133- 1 see following in the Work Code.

ARTICLE 9 – INSURANCE

The Ciel Bretagne takes no responsibility in the case of loss, theft, or damage to student's personal belongings in the Ciel Bretagne buildings.

Each student must take out insurance (depending on his country) for illness, loss of money, valuables, luggage, flight, termination of the course for personal or health reasons and must take out public liability insurance.

ARTICLE 10 – IMAGE RIGHTS

Unless the student specifically advises otherwise on enrolment, the Ciel Bretagne may take photos or videos of the students for use in publicity or information documents.

ARTICLE 11 – DISCIPLINE

11.1 Discipline in Ciel Bretagne

In the case of a failure to comply with the internal policy of the CB, the management reserves the right to terminate the course without notice.

11.2 Discipline regarding all other services (accommodation, activities, transfers...)

In the case of failure to comply with the rules applied by a provider, the Ciel Bretagne reserves the right to terminate the student's stay without notice. For a host family stay, the student agrees to abide by the house rules of which he has been informed on enrolment.

ARTICLE 12 – HOST FAMILY ACCOMMODATION

Article 12-1 Host family accommodation

Courses at Ciel Bretagne start on Monday (except on public holidays). A supplement will be payable for arrivals on Sunday evening or extension of stay. The Ciel Bretagne will be informed of this.

Host family accommodation includes half board from Monday to Friday: breakfast, dinner and a single room, with full board at the weekend.

Each week started will be paid in full. There will be no partial reimbursement.

Other types of accommodation: The Ciel Bretagne can organise other types of accommodation if requested. Payment should be made directly to the provider.

Article 12-2 Transfers

By prior arrangement host families can pick up the student on arrival (and drop off for departure) at the station or airport. The host family needs to have at least one week notice of arrival date and time, place, flight or train number).

For all other types of accommodation, transfers are at the expense of the student.

ARTICLE 13 – THE PROTECTION OF PERSONAL DATA

In compliance with the law on the protection of personal data, data collected by CB are processed by the Ciel Bretagne Department of French as Foreign Language (FLE).

Data are retained for the duration of the contractual relationship and for a period of 5 years following collection of the data or the last contact with the agency regarding the contract.

The recipients of the data are the Ciel Bretagne French department staff. Data may also be shared with sub-contractors of the CCIMBO – Ciel Bretagne who acts on behalf and for the account, payment providers and any other party specifically authorised to acquaint themselves with the information in the performance of its duties. In compliance with regulations UE etc, in relation to the protection of personal data and to the law no78-17 modified, of the 6th January 1978, pertaining to Information Technology and Civil Liberties, the agency has the right to query, access, amend and restrict the use of personal data as well as portability rights. The agency retains the right to oppose on legitimate grounds the processing of personal data and the right to oppose the data being used for commercial purposes. This right may be exercised according to the terms and conditions set out on the website or by letter addressed to Ciel Bretagne Rue du Gué Fleuri – BP 35 – 29480 Le Relecq Kerhuon – FRANCE.

ARTICLE 14 – FORCE MAJEURE

Neither party will be liable, nor considered to have committed an offence, if prevented or delayed in the execution of its obligations (except for payment of outstanding debts) in the case of « force majeure ». This includes, but is not limited to, natural disasters, floods, storms, fires, earthquakes, pandemics, other factors, strikes, riots, war, sabotage, terrorism, government imposed restrictions, hacking or computer and / electronic malfunction/ or any other beyond the control of the parties and affecting proper implementation of the service.

ARTICLE 15 - RESPONSABILITY

The Ciel Bretagne will not be held responsible for loss, damage or harm suffered by individuals or property, whatever the reason, except if liability is expressly stipulated in French law. Students will be held responsible for any damage to individuals or property.

ARTICLE 16 – COMPLAINTS

Student complaints should be sent by letter to Ciel Bretagne, who undertakes to examine the complaints carefully. In the event of a dispute between the parties, both parties agree to use all necessary means to find an amicable solution before referring to court.

French courts under the jurisdiction of CCIMBO are competent to hear any dispute relating to the interpretation or execution of the provisions in these terms and conditions.

Only French law is applicable.

DOCUMENTS REQUESTED 1 MONTH MINIMUM BEFORE THE STARTING DATE

The underage students form for all students under 18 :

<https://www.ciel.fr/wp-content/uploads/2019/05/Autorisation-parentale-pour-mineur-Parental-consent-for-underage-students.pdf>

DOCUMENTS REQUESTED TO ORGANIZE THE COURSE

The level test (direct link to give your clients):

<https://www.ciel.fr/fr/test-de-positionnement/>

The Needs Analysis training for all one-to-one-courses (direct links to give your clients):

General French	https://www.ciel.fr/training-needs-analysis-general-french/
Exam preparation	https://www.ciel.fr/training-needs-analysis-exam-preparation/
French for Tourism	https://www.ciel.fr/training-needs-analysis-french-for-tourism/
French for Hotel trade & Catering	https://www.ciel.fr/training-needs-analysis-french-for-hotel-trade/
Diplomatic French	https://www.ciel.fr/training-needs-analysis-diplomatic-french/
Business French	https://www.ciel.fr/training-needs-analysis-business-french/
Scientific French	https://www.ciel.fr/training-needs-analysis-scientific-french/
Medical French	https://www.ciel.fr/training-needs-analysis-medical-french/